

# MINUTES

**Meeting:** GLA Oversight Committee  
**Date:** Thursday 28 September 2023  
**Time:** 2.00 pm  
**Place:** Chamber, City Hall,  
Kamal Chunchie Way, London, E16 1ZE

Copies of the minutes may be found at:

[www.london.gov.uk/about-us/london-assembly/london-assembly-committees](http://www.london.gov.uk/about-us/london-assembly/london-assembly-committees)

Present:

Emma Best AM (Chairman)

Len Duvall AM (Deputy Chair)

Elly Baker AM

Andrew Boff AM

Hina Bokhari AM

Léonie Cooper AM

Unmesh Desai AM

Peter Fortune AM

Keith Prince AM

Caroline Russell AM

## 1 Apologies for Absence and Chairman's Announcements (Item 1)

- 1.1 Apologies for absence were received from Joanne McCartney AM, Caroline Pidgeon MBE AM, for whom Hina Bokhari AM substituted and Dr Onkar Sahota AM, for whom Unmesh Desai AM substituted.

## **2 Declarations of Interests (Item 2)**

2.1 The Committee received the report of the Executive Director of Assembly Secretariat.

2.2 **Resolved:**

**That the list of offices held by Assembly Members, as set out in the table at Agenda Item 2, be noted as disclosable pecuniary interests.**

## **3 Minutes (Item 3)**

3.1 **Resolved:**

**That the minutes of the meetings held on 20 June 2023 and 12 July 2023 be signed by the Chairman as a correct record.**

## **4 Summary List of Actions (Item 4)**

4.1 The Committee received the report of the Executive Director of Assembly Secretariat.

4.2 **Resolved:**

**That the completed, closed and ongoing actions arising from previous meetings of the Committee be noted.**

## **5 Actions Taken Under Delegated Authority (Item 5)**

5.1 The Committee received the report of the Executive Director of Assembly Secretariat.

5.2 **Resolved:**

**That the recent actions taken by the Chairman of the Committee under delegated authority be noted, namely:**

- (a) The Committee's letter to the Head of Facilities Management, Greater London Authority, regarding the Facilities Management Unit restructure; and**
- (b) The expenditure of up to £3000 for the purposes of hosting the Parliamentary and Assembly Procedural Officials Network (PAPON) annual conference 2023.**

## **6 GLA Green Finance Fund (Item 6)**

- 6.1 The Committee received the report of the Executive Director of Assembly Secretariat as background to putting questions on the Greater London Authority (GLA) Green Finance Fund to the following invited guests:
- Shirley Rodrigues, Deputy Mayor for Environment and Energy;
  - Catherine Barber, Assistant Director, Environment and Energy, GLA;
  - Enver Enver, Acting Chief Finance Officer and Assistant Director, Group Finance and Performance, GLA; and
  - Kenroy Quellennec-Reid, Head of Impact Investment and Analysis, London Treasury Limited, GLA.
- 6.2 A transcript of the discussion is attached at **Appendix 1**.
- 6.3 During the course of the discussion the Deputy Mayor for Environment and Energy agreed to:
- Share the number of expressions of interest received to the Green Finance Fund; and
  - Confirm how the key performance indicators for the projects financed through the Mayor's Energy Efficiency Fund and the Future Green Bond programme would be provided to Assembly Members for scrutiny on a quarterly basis.
- 6.4 During the course of the discussion the Assistant Director for Environment and Energy agreed to:
- Share the outcomes of the projects funded by the Mayor of London's Energy Efficiency Fund; and
  - Provide details by the end of October 2023 on the types of organisations that have applied to the GLA Green Finance Fund.
- 6.5 During the course of the discussion the Acting Chief Finance Officer and Assistant Director, Group Finance and Performance agreed to:
- Return to a future meeting of the GLA Oversight Committee or the London Assembly Budget and Performance Committee to discuss the GLA Green Bond scheme once the market for green bonds shows signs of improvement; and
  - Provide the number of applications received to the Green Finance Fund, how many applications were invalid and how many were successful.
- 6.6 **Resolved:**
- (a) That the report and discussion be noted.**
  - (b) That authority be delegated to the Chairman in consultation with the Deputy Chair, and party Group Leaders to agree any output from the discussion.**

## **7 Data Incident - GLA Response (Item 7)**

- 7.1 The Committee received the report of the Executive Director of Strategy and Communications.
- 7.2 The Committee questioned guests on the details around the data security incident and the Greater London Authority's response including actions taken since the incident was discovered and subsequent mitigations implemented to prevent similar incidents from reoccurring in the future. In response to questions about lessons learnt from the incident, the Committee was assured that the GLA had carried out thorough investigations and worked with independent experts to assess the extent to which data had been used and, whilst there was no evidence suggesting malicious intent, robust processes had been put in place to ensure that appropriate level of access was granted to relevant staff members as well as that data records held by the GLA were reviewed and properly managed.
- 7.3 During the course of the discussion, the Executive Director of Strategy and Communications agreed to provide the number of times the webforms hosted on the GLA London.gov.uk website pages on which the data breach incident occurred had been accessed.
- 7.4 During the course of the discussion, the Director of Digital agreed to engage with the London Assembly's political groups in better understanding their specific user needs and improve the overall user experience on the GLA website.
- 7.5 **Resolved:**

**That the Greater London Authority's response to the data incident be noted.**

## **8 Secretariat Quarterly Finance Report - Q1 2023/24 (Item 8)**

- 8.1 The Committee received the first iteration of the quarterly finance report of the Executive Director of Assembly Secretariat, which provided Assembly Members with an opportunity for a regular assessment of the Secretariat's in-year spend and brought the Assembly in line with the quarterly performance approach in place across the wider Greater London Authority.
- 8.2 The Committee welcomed the format of the report and agreed that it be added as a regular item to future GLA Oversight Committee agendas, with Quarter 2 due to be presented at the meeting on 23 November 2023.
- 8.3 **Resolved:**
- (a) That the quarterly budget position and forecasts be noted; and.**
  - (b) That a report on Quarter 2 Secretariat finance be presented at the GLA Oversight Committee meeting on 23 November 2023.**

## **9 London Assembly Work Programme 2023/24 (Item 9)**

9.1 The Committee received the report of the Executive Director of Assembly Secretariat.

9.2 **Resolved:**

**That the updated collated work programme for all Committee meetings of the 2023/24 Assembly year be noted.**

## **10 GLA Oversight Committee Work Programme (Item 10)**

10.1 The Committee received the report of the Executive Director of Assembly Secretariat.

10.2 **Resolved:**

**That the Committee's work programme for 2023/2024 be noted.**

## **11 Date of Next Meeting (Item 11)**

11.1 The next meeting of the Committee was scheduled for 1 November 2023 at 10.00 am in the Chamber, City Hall.

## **12 Any Other Business the Chairman Considers Urgent (Item 12)**

12.1 There were no items of business that the Chair considered to be urgent.

## **13 Close of Meeting**

13.1 The meeting ended at 4.27pm.

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Chairman

Date

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